

## OFFICER DECISION RECORD SHEET

<b>Name of decision maker:</b>	<b>Nigel Howcutt</b>
<b>Officer title:</b>	<b>Assistant Director (Finance &amp; Resources)</b>
<b>Date of Decision:</b>	
<b>Title of Decision:</b>	<b>Update of business rates Revaluation Relief scheme 2017-18 to 2020-21 for year 2</b>
<b>Part 1 or Part 2 decision:</b>	<b>Part 1</b>
<b>Reason, if Part 2:</b>	
<b>Decision made and reasons:</b>	
<p>To update the Revaluation Relief scheme for business rates introduced by decision of the Assistant Director (Finance &amp; Resources) on 25 October 2017.</p> <p>The scheme is being updated with:</p> <ul style="list-style-type: none"> <li>• details of the distribution methodology for year 2 of the scheme (2018/19); and</li> <li>• some small changes to the amounts of relief available for the years 2018/19, 2019/20 and 2020/21 following clarification from the Ministry of Housing, Communities and Local Government that the original allocations were rounded to the nearest £1,000.</li> </ul> <p>The updated scheme <i>Revaluation relief 2017-18 to 2020-21 (year 2)</i> is attached to this document.</p>	
<b>Reports considered: (here reference can be made to specific documents)</b>	
<p>Report to Cabinet 25 July 17 (ref CA/078/17)          Officer decision – Introduction of business rates revaluation relief scheme (published 25 October 2017)</p>	
<b>Officers/Councillors/Ward Councillors/Stakeholders Consulted:</b>	
<p>Portfolio Holder (Finance &amp; Resources)          Group Manager (Revenues, Benefits &amp; Fraud)</p>	
<b>Monitoring Officer comments:</b>	No comments to add to the report.
<b>Deputy S151 comments:</b>	Deputy S151 report and comments are included in the body of the report.
<b>Implications:</b>	Government has stated it will meet the full costs of reliefs granted in line with its recommendations, and so there is no financial cost to the Council.
<b>Risk:</b>	There is a risk of reputational damage if the Council is not seen to be taking action based on these Government recommendations.
<b>Value for Money:</b>	The scheme has been designed to maximise the relief granted, while

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ensuring that the expenditure fits within the funding provided by central Government.

**Options Considered and reasons for rejection:**

See Cabinet report for further information.

**Officer's Signature:**

**Date:**

**Details of any interests declared and any dispensations given by the Standards Committee:**

**For Member Support Officer use only**

Date Decision Record Sheet received from Officer:

Date Decision Published:

Decision No: